

# RESPONSIBLE BEHAVIOUR FLOWCHART

## YOU START HERE

### LEVEL 0 POSITIVE

- Attending all classes
- Following staff directions
- Following class and school rules
- On time
- On task
- Being prepared
- Participating in activities
- Wearing the correct uniform
- Working to the best of your ability
- Using appropriate language
- Showing courtesy and consideration
- Respecting others
- Modelling positive behaviours
- Being honest and taking responsibility
- Being in the right place at the right time
- Caring for the environment

### Possible Consequences

- Praise and encouragement
- Positive feedback to students
- Trust
- Stickers
- Rewards and vouchers
- Positive Postcards
- Positive Behaviour Cards
- Certificates
- Recognition on parades & newsletters/newspapers
- Leadership opportunities
- Participate in school sport and activities
- Positive feedback to parents
- Feel good about yourself and others
- Enjoy school pride in your school
- Successful in your learning

### LEVEL 1 (MINOR) TEACHERS

- Late to class (3<sup>rd</sup> time)
- Incorrect use of planner
- Disrupting class
- Leaving class without permission
- Minor disobedience
- Low level offensive language
- Failure to submit work
- Insufficient work or effort
- Not using breaks effectively
  - Having to go to the toilet
  - Having to go for a drink
  - Eating in class
- Minor safety breaches
  - Throwing objects with minor effect
  - "Hands off" eg pushing in line
  - Minor unsafe behaviour
- Bullying or Harassment
- Banned items eg chewing gum, liquid paper, metal rulers, nikko pens etc
- Littering
- IT misuse, eg not using appropriate program

### Possible Consequences

- Essential Skills
- Reminder of classroom expectations
- Verbal redirection
- Give Choice/Warning
- In-class separation or isolation from others
- Remain behind for individual talk
- Make up time (detention)
- Community service
- Parental Contact
- Buddy Classroom

#### IN CLASS

##### OneSchool referral to:

- Curriculum HOD
- Social Justice HOD
- Case Manager/Year Co
- Senior Executive Line Manager

#### OUT OF CLASS

##### OneSchool referral to:

- Year Coordinator
- Social Justice HOD
- Case Manager
- Senior Executive Line Manager

### LEVEL 1 (MINOR) TEACHERS

- Gross disruption in class
- Repeated refusal to follow teacher's directions

### Possible Consequences

- PBC Referral \*  
(PBC Teacher to do referral)

<p><b>LEVEL 2A (Major) HEADS OF DEPARTMENT</b></p> <p>Repeated Level 1 offences</p> <ul style="list-style-type: none"> <li>• Gross disruption in class</li> <li>• Non-attendance at detention for Level 1</li> <li>• Continual lack of effort, both in class or on home tasks</li> <li>• Repeated minor offences</li> <li>• Failure to hand in assignments on time (Minor)</li> <li>• Damaging equipment</li> </ul>	<p><b>LEVEL 2B (Major) YEAR CO-ORD HOD SOCIAL JUSTICE</b></p> <p>Repeated Level 1 offences in Care Class</p> <ul style="list-style-type: none"> <li>• Out of uniform – no note (Minor)</li> <li>• Late to school policy unexplained (Minor)</li> <li>• Gross disruption in care class</li> <li>• Repeated bullying or harassment</li> <li>• Not signing in or out of school</li> <li>• Misbehaviour in the playground, at carnivals or extra-curricular activities</li> <li>• PBC Referrals 3<sup>rd</sup> monitoring sheet &amp; contact home 4<sup>th</sup> afterschool detention (MAJOR)</li> <li>• Misbehaviour or lack of effort in more than one subject area</li> </ul>	<p><b>POSSIBLE CONSEQUENCES</b></p> <p><b>HEADS OF DEPARTMENT</b></p> <ul style="list-style-type: none"> <li>○ After School Detention</li> <li>○ Subject Monitoring Sheet</li> <li>○ Buddy Class *</li> <li>○ Access to IT withdrawn</li> <li>○ Suspension (External) *</li> </ul> <p><b>YEAR CO-ORDINATOR HOD SOCIAL JUSTICE</b></p> <ul style="list-style-type: none"> <li>○ Detention in PBC</li> <li>○ Afterschool Detention</li> <li>○ Suspension (External) *</li> <li>○ Subject Withdrawal (PBC) *</li> <li>○ Check of behaviour in other subjects</li> <li>○ Daily Monitoring Sheet</li> <li>○ Playground Withdrawal</li> <li>○ Community Service</li> <li>○ Referral to Student Welfare Team</li> </ul>
<p><b>LEVEL 3 (MAJOR) HOD EXECUTIVE</b></p> <p>(Placed on hold in PBC) – Repeated Level 2A or 2B offences OR</p>		<p><b>POSSIBLE CONSEQUENCES</b></p>
<ul style="list-style-type: none"> <li>• Verbal abuse</li> <li>• Insolence</li> <li>• Continual or serious bullying &amp; harassment</li> <li>• Graffiti or vandalism</li> <li>• Serious offences against students and staff</li> <li>• Suspicion of smoking</li> <li>• Dangerous behaviour</li> <li>• Persistent lack of effort/behaviour in a range of subjects</li> </ul>	<ul style="list-style-type: none"> <li>• Theft</li> <li>• Banned items – of safety concern</li> <li>• Offensive literature</li> <li>• Computer misuse (major) eg damaging equipment</li> <li>• Serious breaches of community standards</li> <li>• Electronic recording, storing forwarding, posting to the internet or other public forum, inappropriate material</li> </ul>	<ul style="list-style-type: none"> <li>○ Restitution/Apology</li> <li>○ Detention in PBC</li> <li>○ Daily Monitoring Sheet</li> <li>○ Access to IT withdrawn</li> <li>○ Subject withdrawal *</li> <li>○ Community Service</li> <li>○ Buddy class</li> <li>○ Discipline Improvement Plan</li> <li>○ External Suspension</li> </ul>
<p><b>LEVEL 4 (MAJOR) SENIOR EXECUTIVE SUSPENSION +</b></p> <p>Repeated Level 3 OR</p>		<p><b>POSSIBLE CONSEQUENCES</b></p>
<ul style="list-style-type: none"> <li>• Smoking or possession of smoking implements</li> <li>• Dangerous behaviour</li> <li>• Assault/Fighting</li> </ul>	<ul style="list-style-type: none"> <li>• Substance abuse</li> <li>• Electronic recording , storing forwarding, posting to the</li> </ul>	<ul style="list-style-type: none"> <li>○ Suspension</li> <li>○ Police notification</li> <li>○ Exclusion Application (E)</li> <li>○ Restitution/Apology</li> <li>○ Cancellation of Enrolment</li> </ul>

<ul style="list-style-type: none"> <li>• Throwing objects (danger/harass)</li> <li>• Gross moral offences/disrespect</li> <li>• Serious theft/vandalism/graffiti</li> <li>• Provocative or aggressive swearing or abuse</li> <li>• Threatening or inappropriate comments to/about staff member</li> <li>• Supply, consumption or distribution of alcohol</li> <li>• Failure to participate (COE)</li> </ul>	<p>internet or other public forum, highly inappropriate material</p> <ul style="list-style-type: none"> <li>• Possession of weapons</li> <li>• Involvement with drugs (E)</li> <li>• Immediate or serious threats to safety or use of weapons (E)</li> <li>• Publishing inappropriate/offensive materials concerning staff (E)</li> <li>• Repeated failure to respond to suspension (BIC/E)</li> </ul>	<div data-bbox="1046 226 1481 365" style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>An * means you will be required to negotiate a plan for re-entry with the parties involved.</p> </div> <div data-bbox="1046 412 1481 530" style="border: 1px solid black; padding: 5px;"> <p>This is not an exhaustive list – it is a guide.</p> </div>
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