



Gladstone State High School Parents and Citizens Association

PO Box 260, Gladstone Qld 4680
Phone (07) 49766111
pandc@gladstonshs.eq.edu.au



Events Participation Fund - Assessment Guide

The Gladstone State High School P&C “Events Participation Fund” is designed to support Gladstone State High School students participating at a regional, state, or national level in sporting, cultural or academic fields.

This assessment guide outlines the criteria used by the P&C in assessing and allocating the funds.

- Available funds
 - The GSHS P&C allocates a sum of money in its budget at the start of each year to be available for the “Events Participation Fund”.
 - The amount of this funding will be determined in balance with the total P&C budget.
 - The P&C reserves the right to increase or decrease the amount of funding to suit the application volume and standard, as well as to meet changing budget demands.
- Criteria
 - The student must be officially representing GSHS at the event which is endorsed by the relevant body e.g. Education Qld, The Lions Club, University, Sports Commission etc.
 - Be participating as a participant in an event.
 - Be between 11 and 18 years of age (inclusive) at the time of the nominated event
 - Be an Australian citizen residing in Australia and a fulltime Gladstone State High School student.
 - Not receiving any other funding to attend the event.
 - The Participant is eligible to apply once per year in the yearly funding cycle. Note that preference may be given to students who have not previously received funding.
 - The funding is for individuals, team members should apply as individuals.
 - The event for which the funding is applied for, is at least 250km from Gladstone.
 - All school fees are paid.



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- **Timeline**
 - The fund operates on a yearly cycle with funding provided from the GSHS P&C budget to the total value determined by the P&C.
 - Applications close on the 2nd Monday in October each year for events in the preceding twelve months.
 - Successful applications will be approved by the last week of November.
 - Note for senior students applying for events between the second week of October and the end of their school year consideration will be given to assess these applications for completion in that year.
- **Applications**
 - Applications to be submitted to the GSHS P&C using the application form included in the document, along with supporting documents.
 - Applications to explain how the funding would assist the applicant e.g. cost of travel, accommodation, uniforms or equipment.
 - Application to articulate how participation in the event promoted Gladstone State High School.
 - Applications to be submitted after the event date.
 - Submission of an application does not guarantee a successful result and the value of the grant will be dependent on the funding pool, number of successful applications and the determination of appropriate funding value for each application.
- **Assessment**

Assessment of the applications will be undertaken by a subcommittee comprising two members of the GSHS P&C with at least one being from the GSHS P&C executive as well as a member of the GSHS staff. As a guide, applications are assessed on:-

 - Completed application sheet
 - Substantiated support documents
 - Demonstration of upholding the school values
 - Level of achievement e.g. state, national or international
 - Incurred costs
 - Sponsorship, funding, support etc. provided to the applicant by others
 - Prior funding to, or other current applications by the student
 - Promotion of GSHS
- **Distributing the funds**
 - The aim is to support Gladstone State High School students through provision of funding across sporting, cultural and academic areas.



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Events Participation Fund – Application Form

Student Name _____ Care Class _____

Date of Birth _____ Student Home address _____

Event details

This section is to be completed by the relevant teacher (e.g. HOD, or activity lead) to verify your participation in the event.

Event Title _____

Detail of participation _____

Teachers Name _____

Teachers Signature _____

For the Applicant

Please attach a short (200 word) explanation of how funding would assist the applicant & how the event promoted Gladstone State High School.

	Attached?	Yes	No
Evidence of attendance and copies of documents attached (E.g. receipt of full payment and attendance at the event)			
Have you applied for any other form of funding for this event?			

Successful applicants will have the funds deposited into the nominated account below.

Account Name _____

BSB _____ - _____ Account No. (max 9 characters) _____

Bank _____ Branch _____

Privacy Statement

The information collected on the application form will be used by Gladstone State High School P&C to assess your application for funding. The information supplied will not be used for any other purpose, or disclosed to other third parties sold, lent or transmitted in any manner to any other organisation or person without the express permission of the parent or guardian of the student. I hereby certify that to the best of my knowledge, the information, given above, and in the attached documentation is correct. I have received no other funding and that if I am successful in gaining this grant, I will conduct myself in a manner benefiting my school and my activity.

Student Signature: _____ Date: _____

Parent – Caregiver Name: _____

Parent – Caregiver Email: _____

Parent – Caregiver address: _____

(If the same “as above”)

Parent – Caregiver Signature: _____ Date: _____

In submitting your application, ensure that you have completed all sections of this form, and that they have been signed by the appropriate person(s), then scan and e-mail to the attention of “GSHS P&C President” via pandcpresident@gladstonshs.eq.edu.au .