

# Role Description

## Psychologist

Job Ad Reference	
Job Evaluation No.	<b>14088</b>
	TRIM No. <b>11/298794</b>
Work Unit	<b>State School/State High School or other education institution</b> <b>State Schools Division</b>
Location	<b>Various locations throughout the State</b>
Classification	<b>PO2 (Progressional) Qld Public Service Officers and Other Employees Award - State 2015</b> <b>36 ¼ hour week</b>
Job Type	<b>Temporary / Full-time</b> <b>Temporary period until 8 December with possibility of extension</b>
Salary Range	<b>\$57143 - \$73139 per annum</b> <i>Plus superannuation contributions of up to 12.75% of your annual salary.</i>
Contact Officer	<b>Terri Byrne</b>
Contact Telephone	<b>07 4976 6111</b>
Closing Date	<b>14 June 2017</b>

## Your employer

The Department of Education and Training (DET) is committed to ensuring Queenslanders have the education and skills they need to contribute to the economic and social development of Queensland. The department delivers world class education and training services for people at every stage of their personal and professional development. We are also committed to ensuring our education and training systems are aligned to the state's employment, skills and economic priorities. DET is a diverse organisation with the largest workforce in the state. We provide services through the following service delivery areas:

- State Schools Division delivers high quality education to more than 70 percent of all Queensland school students at primary and secondary levels.
- Training and Skills Division works to meet the current and future needs of the economy through building a world class training system to enhance the skills of Queenslanders and optimise employment opportunities. The division achieves this through the regulation of the state's apprenticeship and traineeship system, strategic investment in training and skills, informing consumers, supporting a quality Vocational Education and Training (VET) sector and providing whole of government leadership on training and skills issues.
- Policy, Performance and Planning Division takes a strategic approach to driving the business of the portfolio, across, schooling, training and employment, early childhood, education and care and Indigenous education policy. The division engages in policy development and intergovernmental relations, legislation, governance and planning, and monitors and reviews the department's performance framework.
- The Early Childhood and Community Engagement Division is responsible for the strategic management and implementation of early childhood reforms, coordination of early childhood education and care programs, approval and regulation of services, supporting assessment and ratings and the quality improvement for all early childhood development and education services in Queensland. The Division is also responsible for the department's community engagement and communication priorities with a specific focus on working with stakeholder to meet government goals, commitments and targets.



State Schools Division is responsible for ensuring that every day, in every lesson, every student in state schooling is learning and achieving within a safe, supportive, inclusive and disciplined learning environment and supported by strong governance and efficient business operations. State Schools Division provides support for high quality projects and processes to support schools to be united in their pursuit of excellence.

State Schools Division develops the strategic direction for state schools, supported by operational policies and ensuring their implementation in regions and schools..

Schools are the focus of expertise in learning. They perform a vital role in providing opportunities to students to acquire knowledge and understanding, pursue special interests, strive to achieve excellence and develop social and vocational skills. Their core business is providing a learning program for students to achieve system wide and school based learning outcomes. Schools also aim to facilitate and support participation among parents, students, administrators, teachers and others in the school community and between the school and departmental support structures.

For more information about the department, please visit our website at [www.det.qld.gov.au](http://www.det.qld.gov.au)

## **Your opportunity**

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As the Psychologist you will:

- Provide professional support and information for school and parent/carer and community links that facilitate partnerships in decision making for the enhancement of all children's learning.
- Provide professional follow-up support to individuals and families (including problem and conflict resolution, and mediation).

The Psychologist is directly responsible to the Principal of the school(s) in which they provide a support service. The Psychologist works as a specialist member of a multi-disciplinary team at the school support centre or school level. The position provides services counselling, assessment, therapy, school/support centre level interventions and research focusing on children, students, schools and families.

## **Your role**

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You will have responsibility for leading the following activities and delivery of the following key tasks:

- Undertake individual and group counselling and therapeutic interventions with students' parents and families to assist them in resolving personal or relationship concerns.
- Administer assessments of children's functioning in relation to their families, schools and community environments and advise on diagnoses and educational placement of children with special needs and monitor progress.
- Coordinate and administer specialised psycho-educational and psycho-social assessments of students with learning and/or adjustment difficulties including assessment of cognitive, academic, behavioural, emotional, social and adaptive functioning.
- Coordinate or assist in the implementation of specific professional in service training programs for teachers, parents, schools, other professionals, both within and outside the department, for example behaviour/classroom management, learning processes, communication.
- Identify needs and participate in planning of services for children, parents and families requiring services by several community agencies including health, welfare and education areas.
- Design and implement specific outcome evaluations, research and special projects and assist in the establishment of an open and participative school environment for parents/carers and the community.
- Develop and/or maintain appropriate data collection, interpretation procedures and establish and/or maintain confidential filing and reporting systems for individual students referred for guidance services.
- Develop and maintain professional development and supervisory structures and activities.
- Liaise with student services personnel in support centres, regions and statewide centres to promote coordinated services at all system levels.
- Liaise with professionals in other departments and community organisations to ensure coordinated provision of services to students, parents and families (for example, health, education, and welfare committees).

### **A mandatory requirement of this role is:**

- Possession of a degree in Psychology from a recognised tertiary institution, or other equivalent formal qualifications which, in the opinion of the Director-General of the department, or delegate, are acceptable.
- Full registration as a psychologist through the Australian Health Practitioner Regulation Agency (AHPRA) Psychology Board or a fourth year qualification in psychology that will enable general registration as a psychologist through the AHPRA Psychology Board following completion of the board approved internship or accredited sequence of study.

### **How you will be assessed**

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Within the context of the role described above, the ideal applicant will be someone who has the following key capabilities:

#### **1. Supports strategic direction**

Sound knowledge and ability to apply current theories and research that supports the development of intervention programs for children or adolescents who have learning and/or adjustment difficulties.

#### **2. Achieves results**

Demonstrated ability to conduct, evaluate and effectively report on research dealing with issues affecting the abilities of children and adolescents to effectively access their educational environments.

#### **3. Supports productive working relationships**

Demonstrated ability to organise own work, to work independently and as a member of a multi-disciplinary team, to maintain confidentiality, and reliability in meeting commitments.

#### **4. Displays personal drive and integrity**

Sound knowledge of assessment procedures with children or adolescents who have learning and/or adjustment difficulties.

#### **5. Communicates with influence**

Demonstrated interpersonal and communication skills to liaise effectively with parents, teachers and other persons providing support to children and adolescents.

### **Additional information**

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- For temporary positions - The duration of this position will be dependent on work demands and the availability of ongoing funding.
- The successful applicant will be appointed to the PO2 classification with eligibility for progression to the PO3 level once specific criteria have been met or demonstrated.
- Applicants are advised that those who are eligible for registration may apply however full proof of registration with the AHPRA Psychology Board is required prior to appointment to the role.
- The *Child Protection Reform Amendment Act 2014* requires the preferred applicant to be subject to a working with children check as part of the employment screening process. The department is legally obliged to warn applicants that it is an offence for a disqualified person to sign a blue card application form. Further details regarding the blue card system is available at: [www.bluecard.qld.gov.au/](http://www.bluecard.qld.gov.au/)
- Confirmation of employment is conditional upon the preferred applicant being issued with a Blue Card from the Public Safety Business Agency (PSBA).
- Travel and overnight absences from base may be required of this position.
- A criminal history check will be initiated on the successful applicant.
- A serious discipline history check may be initiated on the successful applicant.
- A non-smoking policy applies in Queensland government buildings, offices and motor vehicles.
- If the successful applicant has been engaged as a lobbyist, a statement of their employment is required.
- You may be required to complete a period of probation in accordance with the *Public Service Act 2008*.

- Staff are required to actively participate in consultation and communication with supervisors and management regarding health, safety and wellbeing issues and comply with all provisions of the relevant workplace health and safety legislation and related health, safety and wellbeing responsibilities and procedures developed by the department.
- You will work for an organisation that values its people and promotes leadership and innovation. We respect professionalism, embrace diversity and encourage a balance between work and life commitments.
- Departmental employees are required to acknowledge they understand their obligations under the Queensland Government *Code of Conduct* and the department's *Standard of Practice* and agree to align their professional conduct to these obligations.
- All roles in the department are responsible for creating, collecting, maintaining, using, disclosing, duplicating and disposing of information, as well as managing and using communication devices (for example email, internet and telephone) and public resources (for example computers and network resources). Staff must undertake these tasks in accordance with the department's information management policies and procedures (for example recordkeeping, privacy, security and email usage).
- You will be actively supported as an individual and will have access to a range of flexible work options, an employee assistance program and learning and development opportunities.
- All role descriptions and recruitment and selection processes are required to be aligned with the Queensland Government Capability and Leadership Framework (CLF). For more information about the CLF, visit [www.psc.qld.gov.au](http://www.psc.qld.gov.au)
- Additional information is available online at: [www.smartjobs.qld.gov.au](http://www.smartjobs.qld.gov.au)

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 JEMS Updated: Aug 2016  
 JEMS: 14088  
 TRIM: 11/298794  
 JEMS codes: E=2=c+ 101 C+4- 94 D-1=c= 76 Service Total Score 271 (PO2)  
 E+2=c+ 116 C+4= 106 D=1=c+ 101 Service Total Score 323 (PO3)