



# GLADSTONE

## State High School

8 July 2024

Dear Parents and Carers of Year 6 students,

Gladstone State High School is excited to welcome you into our school community in 2025. We are looking forward to meeting all of our new students and supporting them in the next chapter of their schooling.

To assist us in your child's new educational journey, please note the following:

**1. Enrolment applications**

Enrolment packs will be available from the start of Term 3 at the Gladstone SHS office. If you are coming to us from Gladstone Central SS, Clinton SS or West SS, we also have enrolment packs at your admin office. You can collect from there however; you must return it to Gladstone SHS office.

At the start of Term 3, you will be able to pick up the enrolment packs from your desired location. When you return the enrolment forms to the Gladstone SHS office, we will also need evidence to establish the address of your principal place of residence. Acceptable forms of such evidence are: Current Rates Notice, Lease Agreement or Utilities account e.g., electricity or gas. Families with siblings currently attending our school and continuing in 2024 are exempt from providing this evidence.

As we are an enrolment-managed school, it is very important that you check that you reside in our geographic catchment zone (or that there is a current enrolment of an older sibling at our school). You can access the school catchment maps at: <http://www.qgso.qld.gov.au/maps/edmap/>. We strongly encourage you to check this map prior to completing the enrolment forms. If you live outside our catchment and there is not already an older sibling currently enrolled at our school and continuing with us in 2024, there are limited grounds on which we can accept your child's enrolment. Please contact our school office to discuss the options.

To facilitate the transition process, we ask that you return the completed enrolment forms to our school office **as soon as possible** and preferably no later than **Friday 13 September 2024 (the last day of Term 3)**. This will help us prepare for class compositions and support your child for orientation days in Term 4. It is imperative that these are handed in as soon as possible.

**2. Information sessions**

We will once again be hosting year 7 2024 information sessions in Term 3 and 4. Please make sure you fill out the enrolment form with up-to-date contact details so we can keep you informed on any sessions we will conduct during Term 3 and Term 4. We will send out specific information when we have confirmed dates via email, our feeder primary schools, and our Gladstone SHS Facebook page.

**3. Enrolment Interviews**

This year we are continuing with a **voluntary opt-in process** for enrolment interviews. We know that for some families the opportunity to speak with a member of our senior leadership team to discuss your child's transition is very important. Please tick the box at the bottom of *Transition Information Form* for an interview. This year, we are going to ask that families that do tick the box attend at least one of the information sessions that will be held in Term 3 or Term 4. After you attend an information session, we will contact you to see if you would like to proceed with an interview with one of our senior leadership team.

We also know that some other families are more familiar with our school and find that the information we provide and that you receive through a range of other mediums is sufficient. We do ask though when you hand in the paper work, please sign page titled *Enrolment Agreement* in front of an office staff member as they need to witness it. If you are new to our school, we ask that you attend one of our information sessions so you can hear about our policies and procedures in person. We will have members of our senior leadership team remain after information sessions to facilitate any questions you might have after the talks.



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In the enrolment package you collect, you will find a form titled *Transition Information Form*. This form will allow you to provide us a substantial amount of information about your child. We will use the information you provide, in conjunction with the information from the primary school, to plan for your child's transition to high school. If you would like to have the opportunity to speak with us to discuss in more depth about how we can support your child, please feel free to tick the relevant box on the aforementioned form for an interview.

#### 4. Bring Your Own Device Program

Digital literacy is an increasingly important skill for students to master. The use of technology in the classroom is therefore important in developing these digital literacies. In 2025 we will require all students in Year 7 to have their own iPad or hire one from the school as this will be an integral tool in their learning. We have included information about this program in the Prospectus, BYOD Charter or equity agreement, all are included in this enrolment package. Please take the time to read this information.

#### 5. School of Excellence Volleyball Program for Year 7 female students

Gladstone State High School is proud of its long-standing Volleyball School of Excellence Program. The Sharks Volleyball Program creates the opportunity for our students to develop life-long friendships and skills, be challenged, improve their health and fitness all while becoming the best volleyball players they can be. The Program is also a pathway that can lead to a university placement in both Australia and overseas. In Year 7, we offer a special program for our students. To register your child's interest in this program and learn more about the selection process – please email the Head Coach, Mr Gareth Dean, [gdean31@eq.edu.au](mailto:gdean31@eq.edu.au), so we can be sure you receive the required information.

#### 6. Orientation Days

An important component of our transition process is the Orientation Days. On **Monday 2<sup>nd</sup> December and Tuesday 3<sup>rd</sup> December 2024**, we plan to host the incoming Year 6 students for two days of orientation activities. This opportunity is invaluable in familiarising students with our school and easing some of their anxieties about the impending move. To be able to attend these days, we **must** have received the completed enrolment forms for your child along with the permission letter enclosed in the enrolment package.

We also host additional orientation events for specific groups of students throughout Term 4 to help with their transition to High School.

Aboriginal and Torres Strait Islander student program	Students with additional needs program	Instrumental orientation day More information will come through the primary IM teachers
Session 1: Term 4, Week 3 - 17/10/24	Session 1: Term 4, Week 4 - 24/10/24	
Session 2: Term 4, Week 5 - 31/10/24	Session 2: Term 4, Week 6 - 07/11/24	
Session 3: Term 4, Week 7 - 14/11/24	Session 3: Term 4, Week 8 – 21/11/24	All day: Term 4, Week 10 – 4/12/24

Please contact us on 4976 6111 if you wish to discuss any matter relating to the transition process.

Yours sincerely,

Mr Garry Goltz  
Principal

Mr Beau Pett  
Acting Head of School – Junior School