RESPONSIBLE BEHAVIOUR
FLOWCHART

YOU START HERE

LEVEL 0
POSITIVE

- Attending all classes
- Following staff directions
- Following class and school rules
- On time
- On task
- Being prepared
- Participating in activities
- Wearing the correct uniform
- Working to the best of your ability

- Using appropriate language
- Showing courtesy and consideration
- Respecting others
- Modelling positive behaviours
- Being honest and taking responsibility
- Being in the right place at the right time
- Caring for the environment

POSSIBLE CONSEQUENCES

- Praise and encouragement
- Positive feedback to students
- Trust
- Stickers
- Rewards and vouchers
- Positive postcards
- Positive behaviour cards
- Certificates
- Recognition on parades & newsletters/newspapers
- Leadership opportunities
- Participate in school sport and activities
- Positive feedback to parents
- Feel good about yourself and others
- Enjoy school
- Pride in your school
- Successful in your learning

CHOICES

LEVEL 1
TEACHERS

- Late to class (3rd time)
- No planner (3rd time)
- Incorrect use of planner
- Leaving class without permission
- Disrupting class
- Minor disobedience
- Low level offensive language
- Failure to submit work
- Insufficient work or effort
- Not using breaks efficiently
  - having to go to the toilet
  - having to go for a drink
  - eating in class

- Minor safety breaches
  - Throwing objects e.g. paper into bin
  - “Hands Off” e.g. pushing in line
  - Unsafe behaviour
  - Bully or Harassment
  - Banned items e.g. chewing gum, liquid paper, metal rulers, felt pens, paper, metal rulers, felt pens.
  - Littering
  - Computer misuse e.g. not using appropriate program

POSSIBLE CONSEQUENCES

- Reminder of classroom expectations
- Verbal redirection
- Give choice/warning
- In-class separation or isolation
- Remain behind for individual talk
- Detention / make up time
- Community service
- Parental Contact
- Buddy classroom
- PBC referral *

Oneschool – FYI refer to:
- Head of Department
- Senior Executive Line Manager

Oneschool – FYI refer to:
- Year / Data Coordinator
- Senior Executive Line Manager

PBC REFERRAL – FYI refer to:
- Head of Department
- Senior Executive Line Manager
### LEVEL 2A
#### HEADS OF DEPARTMENT
- Repeated Level 1 offences OR
- Refusal to follow teacher’s directions
- Non-attendance at detention for level 1
- Gross disruption in class
- Continual lack of effort, both in class or on home tasks
- Assault/fighting offences
- Assignment extensions
- Failure to hand in assignments on time
- Computer misuse eg touching another student’s computer

### LEVEL 2B
#### YEAR/DATA CO-ORD HOD SOCIAL JUSTICE
- Repeated Level 1 offences in Care Class OR
- Out of uniform – no note
- Absence without permission (Truant)
- Late to school policy unexplained
- Gross disruption in care class
- Repeated Bullying or Harassment
- Not signing in or out of school
- Showing a pattern of explained or unexplained absences or lateness to school (>3 days)
- Misbehaviour in the playground, at carnivals or extra-curricular activities
- PBC Referrals
  2** phone call home
  3rd, 4th, etc. after school detention
- Misbehaviour or lack of effort in more than one subject area

### LEVEL 3
#### SENIOR EXECUTIVE
(Placed on hold in PBC) - Repeated Level 2A or 2B offences OR
- Verbal abuse
- Insolence
- Continual or serious Bullying & Harassment
- Graffiti or vandalism
- Serious offences against students and staff
- Suspension of smoking
- Dangerous behaviour
- Persistent lack of effort/behaviour in a range of subjects

### LEVEL 4
#### SUSPENSION / EXCLUSION
(Placed on hold in PBC) - Repeated Level 3 OR
- Sub stance abuse
- Electronic recording, storing forwarding, posting to the internet or other public forum, highly inappropriate material
- Possession of weapons
- Involvement with drugs (E)
- Immediate or serious threats to safety or use of weapons (E)
- Publishing grossly inappropriate material concerning staff (E)
- Repeated failure to respond to suspension (BIC/E)
- Failure to partipate (COE)

### POSSIBLE CONSEQUENCES
#### HEADS OF DEPARTMENT
- After school detention
- Subject monitoring sheet
- Subject withdrawal senior class *
- Access to IT withdrawn

#### YEAR/DATA CO-ORDINATOR HOD SOCIAL JUSTICE
- Detention in PBC
- After school detention
- Subject withdrawal (PBC/Snr Class) *
- Check of behaviour in other subjects
- Daily monitoring sheet
- Playground withdrawal
- Community service
- Referral to student welfare team

#### POSSIBLE CONSEQUENCES
- Restitution/Apology
- Detention in PBC
- Daily monitoring sheet
- Access to IT withdrawn
- Subject withdrawal *
- Community service
- Internal suspension *
- External suspension *

#### POSSIBLE CONSEQUENCES
- Police notification
- Exclusion application(E)
- Restitution/apology
- Cancellation of enrolment (COE)
- Behaviour Improvement Conditions (BIC)

A * means you will be required to negotiate a plan for re-entry with the parties involved.

This is not an exhaustive list – it is a guide.