



Local Area Activities Permission 2019

Dear Parent/Carer

During the school year, we take advantage of the opportunities within our local community as part of our educational programs. The aim of these excursions is to expose students to real-world examples and bring the theory of the classroom to life.

In conjunction with the Parents and Citizens Association we are making an effort to reduce the amount of paperwork and processing time. You will be asked to sign the permission slip to allow for the participation of your son/daughter in the school activities that will be held within the local Gladstone City area as part of the schedule of the school curriculum including sporting events such as golf, trips to Goondoon St businesses, Yaralla Sports Club, Gladstone City Council and so forth. These activities form an important part of our weekly routine and school culture. The purpose of this new approach is to significantly reduce the number of forms your son/daughter brings home for signing.

Notification will be sent home to parents by either the newsletter, email or through written communication of any excursion or school-based activity within the Gladstone City your student will be involved in. However, your permission will be assumed unless you notify us either by letter or phone call that you do not wish your child to participate. Activities that involve contact sport (such as a number of Football codes), assigned "high risk" (from Education Queensland) and also any participation by your child in tournaments/year level camps which involve overnight accommodation or significant involvement of out-of-school time will require separate permission forms (this includes Port Curtis and Capricornia Sports).

Activity Details:

The types of small trips/excursions may include:

- Curriculum, cultural or sporting related activities included in the school calendar (this requires approval from Administration).
- Students may be involved for 1-2 lessons, generally during their class time.
- There may be some local travel involved.
- There is little or no cost involved for parents.
- A risk assessment will be completed for the individual activities.

Activity Costs:

Generally there will be little or no cost involved. At times, students may be required to take spending money on the day, for example, if they would like to purchase lunch.

Refund Policy: Deposits will only be refunded after the closing date if the school cancels the excursion or there is another student on the waiting list. Refunds on future payments for this excursion will only be refunded if the final cost of the excursion does not require subsidy by the school or other students. The school's refund policy is available on the school's website. www.gladstonshs.eq.edu.au

If you give your consent for your child to participate in local area activities, please complete this consent form and return all pages (including this page) to the Administration Office.

For further information about individual activities, please contact the classroom teacher on 07 4976 6111. If you require clarification of this form please contact the school office on 07 4976 6111.

Yours sincerely

Garry Goltz
Principal

Privacy Notice

The Department of Education and Training (DET) is collecting the personal information requested in this form in order to:

- obtain lawful consent for your child to participate in the activity;
- help coordinate the activity;
- respond to any injury or medical condition that may arise during, or as a result of the activity; and
- update school records where necessary.

The information will only be accessed by authorised school staff and will be dealt with in accordance with the confidentiality requirements of s.426 of the Education (General Provisions) Act 2006 (Qld) and the Information Privacy Act 2009 (Qld). The information will not be disclosed to any other person or agency unless it is for a purpose stated above, the disclosure is authorised or required by law, or you have given DET permission for the information to be disclosed.

Positive Behaviour for Learning

The supervising teacher may take disciplinary action they deem necessary to ensure the safety, wellbeing and successful conduct of students as a group or individually whilst on excursion. I also understand that if it is deemed necessary for my child to withdrawn from the excursion prior to its completion due to inappropriate behaviour, it will be at my cost.

Activity Risks & Insurance

Please note that the Department of Education and Training does not have personal accident insurance cover for students. If your child is injured as a result of an accident or incident while participating in the activity, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If you have private health insurance, some costs may be also be covered by your provider. Any other costs must be covered by parents/carers. It is up to all parents/carers to decide what types and what level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow your child to participate in this activity.

Consent

By signing this form (below) I agree that:

- I have read all of the information contained in this form in relation to the activities (including any attached material) and I am aware that the Department of Education and Training does not have personal accident insurance cover for students.
- I give consent for my child, _____ **<insert child's full name>** during school time, to participate in the local area activities as described throughout 2019.
- I will pay to the school any costs involved for my child's participation in the activities.
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment my child may reasonably require, including contacting my child's doctor.
- I accept liability for all reasonable costs incurred by the Department of Education and Training in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the Department of Education and Training the full amount of those costs.
- I have provided the school all relevant details of my child's medical or physical needs on enrolment and where relevant have updated this information.

Parent/Carer Name: _____ (Please Print)

Parent/Carer's Signature: _____ Date: ____/____/____

Additional medical information

The school collected medical information about your child at enrolment. This information is stored electronically in OneSchool. Please give full details of any new or updated medical information which may affect your child's full participation in the activities described in the form.

You may also wish to provide the following information*:

Name of child's medical practitioner: _____ Telephone No: _____

Medicare No: _____

Private Health Insurance Company (if applicable): _____ Membership No: _____

*If an enrolment form for your child has been completed or updated since October 2012 this information will already be recorded in OneSchool.

I would like this additional information about my child's medical information to be recorded in OneSchool records.